

Work - Interview Questions

Part 1

1. Tell me a little about yourself.
2. What are your strengths?
3. What are your weaknesses?
4. What are your short term goals?
5. What are your long term goals?
6. If you could change one thing about your personality, what would it be?
7. What does success mean to you?
8. What does failure mean to you?
9. How do you organise yourself and set priorities?
10. In what ways are you organized and disorganized?
11. How do you manage your time?
12. How do you handle change?
13. How do you make important decisions?
14. How do you work under pressure?

Part 2

1. Are you better at anticipating or reacting to problems?
2. Are you a risk taker or do you like to stay away from risks?
3. Why should someone hire you?
4. Tell me about a time you made a mistake.
5. Tell me about a time you made a good decision.
6. Tell me about a time you made a poor decision.
7. Tell me about a time you fired someone.
8. Tell me about a time you hired someone.
9. Tell me about a time you failed to complete an assignment on time.
10. Tell me about a time you found a solution to save the company money.
11. Tell me about a time you aimed too high.
12. Tell me about a time you aimed too low.
13. Tell me about your greatest achievement at work.
14. Tell me about a time you went over budget.

Part 3

1. If you could start your career over again, what would you do differently?
2. During your performance reviews, what criticism do you hear the most?
3. Tell me about your last three positions.
4. What is your management philosophy?
5. What has been your favourite job?
6. Tell me about the best manager you have ever had.
7. Tell me about the worst manager you have ever had.

8. What could you have done to improve your relationship with the manager you spoke about?
9. What were the most memorable accomplishments in your last position?
10. Why do you want to leave your current job?
11. What is the title of the person you report to?
12. If you don't leave your current job, what do you imagine you will be doing in 3 years time?

Part 4

1. If everyone on the team has been there a long time, what will you do to fit in?
2. How do you intend to learn what you need to know to perform well for any new position you get?
3. If your supervisor tells you to do something that you believe can't be done, what would you say?
4. If you're told to do something that you feel is illegal, what would you do?
5. If you were unfairly criticized, what would you do?
6. What are you looking to gain from your next job?
7. If you are given work from your manager that is boring and tedious, what would you do?
8. Tell me about a time you had a big disagreement with your boss.
9. What do you do when there is no work to do?
10. What do you do when there are too many things to do?
11. What do you do when you feel burned out?
12. How do you balance both your family and your job?
13. What have you heard about our company that you didn't like?
14. Do you want to work for a small or large company and why?

Part 5

1. What do you do to stay in shape?
3. What do you like to do when you're not in the office?
4. What's the most recent book you have read?
5. What is the most recent movie you have seen?
6. Did you have any trouble finding this place?
7. Will working at weekends be a problem for you?
8. How do you feel about overtime?
9. Do you own or rent your home?
10. Do you have any outside income?
11. Do you earn any income from investments or hobbies?
12. Are you willing to travel?
13. Are you willing to relocate?
14. What kind of salary are you looking for?
15. Is there anything else you want to add?