

## Common Business Phrasal Verbs

The following sentences are examples when we could say something differently. Look at the words that are in CAPITAL letters and decide which phrasal verb from below can be used:

- set out/ lay out
- come up with
- put forward
- look after
- bring forward
- fall through
- call off
- carry out
- come off
- work out
- deal with
- look into
- put off
- set up
- wind up
- pull out
- take on
- turn out
- lay off
- take out
- go over
- draw up
- bring out
- run through
- break into

1. How many machines can you PRODUCE in a month?
2. It's not the best time to LAUNCH that washing-machine.
3. I'm thinking of CREATING my own company.
4. It's too late to WITHDRAW now.
5. We really must PENETRATE the African market.
6. I'm sure we can FIND a solution.
7. We HANDLE thousands of orders daily.
8. Business was so bad they had to CLOSE DOWN the firm.
9. I'd like you to INVESTIGATE the problem right away.
10. Twenty miners were DISMISSED yesterday.
11. Let's REVIEW the main points again, shall we?
12. You'd better GET insurance if it's worth a lot.
13. We're thinking of HIRING a Personnel Manager.
14. Don't worry – I'll TAKE CARE OF that.

15. Shall we HAVE A QUICK LOOK AT the programme?
16. Do you mind if I POSTPONE our appointment until tomorrow?
17. Robert was taken ill, so they CANCELED the talk.
18. Talks between management and employees have FAILED again.
19. Peter's presentation was SET TO AN EARLIER DATE.
20. It was a crazy scheme – it could never SUCCEED.
21. She's busy PREPARING a contract.
22. Perhaps we should DO a feasibility study?
23. It's up to the government to ESTABLISH guidelines.
24. John THOUGHT OF an interesting proposal.
25. Are you really going to PRESENT that idea to the members?